

CENTRAL BOARD OF SECONDARY EDUCATION

(An autonomous organization under Min. of Human Resource Development, Govt. of India)

SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-92

“TENDER NOTICE” **OFFICE ACCOMMODATION**

CBSE intends to hire suitable office building on lease initially for a period of 3 years (extendable) for its Training Centre at Kochi, Kerala. The premises should have an approx. carpet area of 6000-8000 sq. ft., sufficient parking space, adequate elect. load and municipal water connection. Furnished building with lift facility would be given preference. The tenders are to be submitted under Two - Bid system alongwith EMD Rs.50000/- (refundable) through DD/BD favoring Secretary CBSE, Delhi. Sealed tenders duly filled in be addressed to **“The Joint Secretary (A&L), Shiksha Kendra, 2 Community Centre, Preet Vihar, Delhi-110092** and must reach on or before 16.02.2015 upto 2.00 p.m. Incomplete & conditional tenders shall be summarily rejected.

For downloading tender documents and more details: kindly visit www.cbse.nic.in

Joint Secretary (A&L)

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Preferences for Consideration

- 1. Carpet area : 6,000-8,000 sq. ft. (approx.)**
- 2. Approach Road : Approximately 60 ft wide**
- 3. Location : Close to public transport viz. rail/bus**
- 4. Parking Area (office accommodation): Facility for parking of approx 10 cars and 15 m/cycles.**
- 5. Furnished/unfurnished : Preferably furnished**
- 6. Sanctioned Electricity load : Approx. 80-90 KW (for office accommodation)**

(Note: Preference shall be given for premises having power back-up)

- 7. Adequate capacity Mpl. Water Connection:.....**
- 8. Lift facility required for upper-floors :**
- 9. Year of Construction of the Building:**

(Note: Preference shall be for new buildings. However well Maintained old buildings will be considered)

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Technical Bid

Date of opening: 16.02.2015 at 2:30 p.m.

1. Complete address of the premises: _____

1. Distance from i) Main Rly. Stn.: _____ KM
ii) General Bus Stand _____ KM
iii) Nearest Bus stand: Name _____ Distance _____ KM
2. Width of approach Road : _____
3. Approved land in : Industrial/Commercial/Institutional (please tick)✓
4. Area of plot: _____ sq. ft.
5. Total built up area: _____ sq. ft
6. Carpet Area: _____ sq. ft.
 - a. Ground floor: _____ sq. ft.
 - b. First floor: _____ sq. ft.
 - c. Second floor: _____ sq. ft.
 - d. Basement: _____ sq. ft.
7. Details of the approved plan : _____ (plz enclose plan)
8. Details of the set-backs : _____
9. Details of Rooms/Halls size/ Area : _____
Room 1 = _____ x ft.
Room 2 = _____ x ft.

Room 3 = x ft.

Room 4 = x ft.

Room 5 = x ft.

Room 6 = x ft.

(i) (copy of the plan be attached) : _____

(ii) Photo graphs of the building elevation & interiors be attached.

10. Salient features (suitability as office) _____

11. Whether further expansion is possible: _____

12. Type of the structure : _____

13. Loading capacity of the Bldg.,(500 kg/sq mt.): YES/NO

(a) If lift is available, mention capacity: _____

14. Details of sanctioned electricity load : _____ KW

15. Details of power back up : _____

16. Details of approved water connection : _____

17. Ferrule size & storage capacity _____

18. Details of furnishing, if any : _____

19. Details of air conditioning, if any : _____

20. Title of the property: Single/Partnership: _____

21. Whether the property is leased or freehold: _____

22. free-hold (documentary evidence be attached) _____

23. Whether any dispute relating to this Property is pending in any court in

India: _____

24. Whether the premises is mortgaged to any Firm/Institution/Bank. If yes, give

details : _____

25. Minimum Time required for handing over possession : _____

26. Details of the bank draft amounting to Rs. 50,000/- : _____

I hereby certify that all information given in the Tender-format are true and correct to the best of my knowledge. I further certify that no information relating to this property directly or indirectly has been concealed.

Signature of the owner (s) of the property

Tel. No. _____

Mobile No. _____

Postal Address: _____

CENTRAL BOARD OF SECONDARY EDUCATION

"Shiksha Kendra", 2 Community Center, Preet Vihar, Delhi-110092

Financial Bid

- 1. Rent demanded (per sq ft.)** i) Rent, Rs___ per sq ft.
ii) Service tax:____
iii) Maintenance charges Rs.____/sq.ft.
iv) Facilities to be covered under maintenance charges:
Lift/Power backup/Security/Drinking
water/Housekeeping/another
- 2. Minimum lease period desirable :**_____
- 3. % enhancement of rent after 3 years. :**_____
- 4. Advance Rent required, if any:** _____
- Any other deposit:** _____
- 5. Date by which offer must reach :** Shiksha Kendra, 2 Community Centre
Preet Vihar Delhi - 110092
16.02.2015 upto 2.00 P.M.
- 6. Condition, if any :** 1. _____
: 2. _____

Signature of the owner (s) of the property

Tel. No._____

Mobile No._____

Postal Address:_____
